



## Campus Natural Gas Emergency Plan

### Detecting A Natural Gas Leak

Natural Gas is one of the safest, most reliable and environmentally friendly fuels in use today, but leaks can occur. There are three key ways to recognize a Natural Gas Leak.

- \* **Look** - blowing dirt, bubbling creeks or ponds, dry spots in moist areas or dead plants surrounded by green, live plants may indicate a Natural Gas Leak.
- \* **Listen** - an unusual hissing sound near gas lines or appliances may indicate a Natural Gas Leak.
- \* **Smell** - in its raw state, Natural Gas is colorless and odorless. Natural Gas Utility Companies add a substance called Methanethiol or also known as Mercaptan to create the familiar, rotten-egg like odor usually associated with Natural Gas. You should notify someone immediately if you detect even a faint odor of Natural Gas in the air.

### Natural Gas Safety Tips

Here are some key words to help you remember what to do if a Natural Gas Leak is suspected.

- \* **Leave** - leave the area **IMMEDIATELY**. **DO NOT** try to find or stop the leak.
- \* **Don't Touch** - do not smoke, use a cell phone, flashlight, turn on or off any lights or appliances or operate any kind of vehicle or equipment that could create a spark.
- \* **Dial** - **IMMEDIATELY** notify us. If a leak is suspected, once you have reached a safe distance of at least 200 feet away from the area, call the following number: **Campus Police - (601)551-3838, or SMCC Switchboard - (601)276-2000.**

**REMEMBER - NEVER try to find the leak yourself!!!**

## Additional Safety Information for the Campus Natural Gas Emergency Plan

### 1) Initial Notification Steps

- a.) Who makes the call? The person that 1<sup>st</sup> noticed an unfamiliar odor or hazard or; the person that has been designated as the “Report To” person of the building.
- b.) Who is notified? Campus Police should be notified at (601)551-3838, or, the main Switchboard Operator at (601)276-2000.
- c.) Location of the Hazard or unfamiliar odor - If the location is obvious, make sure to include that information in your initial phone call. If the location is not obvious, **DO NOT** try to locate the problem. **Safety First.**

### 2) What is classified as an Emergency

- a.) the continued safe operation of a major segment of the distribution system is endangered, or;
- b.) a gas leak (ignited or not) is of such magnitude that major roads or highways must be closed, or;
- c.) a failure or malfunction of the major gas system exists that:
  - i.) affects a large number of customers or imposes a danger to life and health of such magnitude that mobilization of all available emergency action forces are required, or;
  - ii.) necessitates immediate action to prevent or lessen property damage, or save lives.

### 3.) Emergency Hazards can be created from any of the following:

- a.) under-pressurized system
- b.) over-pressurized system
- c.) accidental release of natural gas
- d.) fire or explosion (involving a pipeline facility)
- e.) gas leaks
- f.) damaged pipeline segments

### 4.) Natural Hazards that can contribute:

- a.) floods
- b.) tornado
- c.) hurricane
- d.) earthquake/settling
- e.) freezing
- f.) civil disturbance

### 5.) Detection of a Natural Gas Leak or “Unfamiliar Odor”

- a.) if a call comes in about a “Gas Smell” inside of a structure, evacuate immediately. DO NOT turn on or off any devices or switches. Safely and calmly walk out of the building to a designated area of 200 ft. or more and behind a second structure.
- b.) if a call comes in about an “Unfamiliar Odor” inside of a structure, Campus Police and assisted personnel will make the decision whether or not to evacuate.
- c.) if a call comes in about a “Gas Smell” or “Unfamiliar Odor” outside of any structure, Campus Police and assisted personnel will make the decision whether or not to evacuate the surrounding buildings.

**Remember - If a “Gas Smell” or “Unfamiliar Odor” is present, DO NOT smoke, turn on or off any devices or switches, or operate any vehicle or equipment that could cause a spark.**

**SAFETY FIRST!!!**

# **EMERGENCY NOTIFICATION LIST**

**\*\*CAMPUS POLICE\*\* - (601)551-3838**

**SMCC SWITCHBOARD - (601)276-2000**

**DR. BILL TUCKER; PHYSICAL RESOURCES - (601)276-3726**

**DAVIS HAYGOOD; POLICE CHIEF - (601)276-2007; (601)551-3837**

**AMY COOLEY; OPERATOR - (601)276-2016; (601)551-7288**

**MARVIN LEWIS; PUBLIC SERVICE COMMISSION - (601)899-2283**

**SUMMIT POLICE DEPARTMENT - (601)276-9511**

**SUMMIT FIRE DEPARTMENT - (601)276-9536**

**PIKE COUNTY SHERIFF DEPARTMENT - (601)783-2323**

**\*\*\*EMERGENCY\*\*\***

**911**