



ONLINE APPLICATIONS FOR DUAL ENROLLMENT/CREDIT.

1. PLEASE HAVE YOUR SOCIAL SECURITY CARD READY BEFORE BEGINNING THE APPLICATION
2. Go to smcc.edu
3. Click "Apply Now!"
4. Click "Online Application"
5. On the left-hand side of the page, under *NEW and RETURNING Students begin here!* Fill in the following sections:
 - a. Applicant's ID
 - b. Create Used ID and Password
6. Click "Start Your Application"
 - If you receive the following message, "You have an active admissions file." please contact the Registrar's Office at 601-276-2001 and state that you are applying for dual-enrollment/dual-credit. If not, please continue with #6:
7. Click "OK"
8. Be sure to fill in all of the required information, especially your school and graduation year in the *High School Information* section.
9. Under the heading "Intended Field of Study"
 - a. *Select a major—you should select GHS/NCA- -General Education High School which is near the bottom of the drop-down list
 - b. *Enrollment Term—you should either select FA(year) or SP(year) that you wish to apply for.
 - i. FA—FALL runs from August to December, check with your counselor
 - ii. SP—Spring runs from January to May, check with your counselor
 - c. *Enrollment Campus—01 Main Campus
 - d. Have you had prior college experience—NO
 - e. Are you a transient student—NO
10. When you are finished, you should have three options: Logout, Print Application, and Submit. If submit is not an option, check to make sure that every section is completed. If there are pink or red hi-lighted areas, YOU MUST CLICK "EDIT" IN THE HEADER ABOVE THAT SECTION AND FILL IN THE MISSING INFORMATION.

If you have any questions or concern, or if you need any help you may contact your school counselor or the Registrar's office at 601-276-2001.

Southwest Mississippi Community College does not discriminate on the basis of race, color, national origin, age, sex, religion, or disability in its programs, activities or employment practices. The following persons have been designated to handle inquiries and grievances regarding the non-discrimination policies: Mrs. Rhonda Gibson, Director of Disability Support Services, 601-276-3885; Dr. Bill Ashley, Vice President for Student Affairs and Title IX Coordinator, 601-276-3717, 1156 College Dr., Summit, MS 39666.