



Position Announcement

Position: Part-time Early Childhood Education Technology Preschool Teacher

Job Duties:

The Preschool Teacher is responsible for providing a safe and developmentally appropriate Child Care program for the children enrolled in Southwest MS Community College Preschool. The Preschool teacher shall promote and nurture the education of the children by planning and implementing a program to care for young children. The preschool teacher must ensure the development and safety of these children in accordance with relevant federal legislation, and policies and procedures. The preschool teacher will be respectful of children and parents, and ensure that equipment and facilities are clean, safe and well maintained. Failure to provide adequate services may place children at risk.

Duties and Responsibilities:

- Plan and implement activities to meet the physical, emotional, intellectual and social needs of the children in the program.
- Provide adequate equipment and activities
- Ensure equipment and the facility is clean, well maintained and safe at all times.
- Provide weekly and monthly schedule of activities
- Develop culturally appropriate programs and activities
- Develop activities that introduce math and literacy concepts
- Guide college students in activities with children in the program
- Perform other related duties as assigned

Terms of Employment: Part-time 9-month

Salary: Hourly rate will be commensurate with educational background and work experience

Qualifications:

Minimum Requirements:

An Associate degree or higher in Early Childhood Education Technology, or in a comparable field. At least two (2) years of related practical work experience in Child Development Technology field. Previous teaching experience highly desired (but not required).

Preferred:

A Bachelor of Science in Early Childhood Education Technology, or in a comparable field. Current Child Development Program Director certification issued by the State.

At least four (4) years of related practical work experience in Child Development Technology field.

Deadline for Application: May 28, 2018

Evaluation Criteria:

SMCC will use the following to evaluate each applicant:

1. Application and supporting credentials
<http://www.smcc.edu/files/employment/staff/pdf/staffapp.pdf>
2. Cover Letter and Resume
3. Transcripts (only if applicant is selected by the screening committee for an interview)
4. Personal interview (only if applicant is selected by the screening committee for an interview)

Contact: Ms. Becky Newman, Southwest Mississippi Community College, 1156 College Drive, Summit, MS 39666

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Southwest Mississippi Community College does not discriminate on the basis of race, color, national origin, age, sex, religion, or disability in its programs, activities or employment practices. The following persons have been designated to handle inquiries and grievances regarding the non-discrimination policies: Mrs. Rhonda Gibson, Director of Disability Support Services, 601-276-3885; Dr. Brent Gregory, Vice President for Student Affairs and Title IX Coordinator, 601-276-3732; SMCC, 1156 College Drive, Summit, MS 39666.