

Date: \_\_\_\_\_

Student's SMCC ID # \_\_\_\_\_

I, \_\_\_\_\_, will not be staying in the dorms for the \_\_\_\_\_ semester; therefore, I would like to request that my room reservation fee and my \$50.00 key deposit be refunded.

Reason: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Student's Signature

\*Please note that all refund requests that are made after July 10<sup>th</sup> may not be honored.

Please return to:

SMCC  
Director of Student Activities & Housing  
Southwest Mississippi Community College  
1156 College Dr.  
Summit, MS 39666