

In accordance with the Family Educational Rights and Privacy Act (FERPA) of 1974, the following student records policy is established as a guide by the Office of Admissions.

Type of Inquiry	STUDENTS	PARENT GUARDIAN/ SPOUSE	GENERAL PUBLIC	SMCC FACULTY	SMCC SUPPORT SERVICES	STUDENT ORGANIZATIONS	GOVERNMENT AGENCIES	EMPLOYEES	OTHER EDUCATIONAL INSTITUTIONS
NAME OF STUDENT	1	1	1	1	1	1	1	1	1
AGE OF STUDENT	1	1	1	1	1	1	1	1	1
DATE OF BIRTH	1	1	1	1	1	1	1	1	1
CITIZENSHIP	1	1	1	1	1	1	1	1	1
LOCAL ADDRESS	1	1	1	1	1	1	1	1	1
PERMANENT ADDRESS	1	1	1	1	1	1	1	1	1
TELEPHONE NUMBER	1	1	1	1	1	1	1	1	1
RESIDENCE STATUS	1	1	1	1	1	1	1	1	1
EMAIL ADDRESSES	1	1	1	1	1	1	1	1	1
PROGRAM OF STUDY (MAJOR)	1	1	1	1	1	1	1	1	1
ATHLETICS TEAMS/HT/WEIGHT	1	1	1	1	1	1	1	1	1
DATES OF ATTENDANCE	1	1	1	1	1	1	1	1	1
DEGREE/DATE CONFERRED	1	1	1	1	1	1	1	1	1
FULL / PARTTIME STATUS	1	1	1	1	1	1	1	1	1
HONORS	1	1	1	1	1	1	1	1	1
LAST SCHOOL ATTENDED	1	1	1	1	1	1	1	1	1
YEARS IN SCHOOL	1	1	1	1	1	1	1	1	1
ADMISSIONS STATUS	3	3	3	2	2	3	3	3	3
TEST SCORES	3	3	3	2	2	3	3	3	3
TRANSCRIPTS	3	3	3	2	2	3	3	3	3
STUDENT ID NUMBER	3	3	3	2	2	3	3	3	4
SOCIAL SECURITY NUMBER	3	3	3	2	2	3	3	3	4
GENDER/ETHNICITY	3	3	3	2	2	3	3	3	4
CLASS RANK	3	3	3	2	2	3	3	3	4
CURRENT ACADEMIC STATUS	3	3	3	2	2	3	3	3	4
GPA/CREDIT HRS COMPLETED	3	3	3	2	2	3	3	3	4
FINANCIAL AID INFORMATION	3	3	3	2	2	3	3	3	4
PAYMENT INFORMATION	3	3	3	2	2	3	3	3	4
DISABILITIES/ADA	3	3	3	2	2	3	3	3	4

1—Public record or directory information—release to any reasonable inquiry.

2—Release restricted for SMCC internal use only/need-to-know basis upon approval of Admissions Office.

3—Student written permissions required to release (FERPA release form).

4—Release restricted to other educational institutions only on a need-basis upon the approval of Admissions Office.

NOTE: We may disclose educational records without written consent of students to persons in an emergency if the knowledge of information is necessary to the health or safety of student(s) or other person(s).

NON-DISCRIMINATION STATEMENT—Southwest Mississippi Community College does not discriminate on the basis of race, color, national origin, age, sex, religion, or disability in its programs, activities or employment practices. The following persons have been designated to handle inquiries and grievances regarding the non-discrimination policies: Mrs. Rhonda Gibson, Director of Disability Support Services, 601-276-3885; Mr. Blake Brewer, Vice President for Student Affairs and Title IX Coordinator, 601-276-3717; SMCC, 1156 College Drive, Summit, MS 39666.