## **How to Access Your New Diploma**

1. Check your SMCC email account for an email from Parchment or click the link that was sent to the cell number we have on file for you. (*This email will be sent within a few business days* **AFTER** graduation.)

Parchment and Southwest Mississippi Community College <congratulat Your SMCC Diploma is Now Available!</congratulat 	cions@
plems with how this message is displayed, click here to view it in a web browser.	
j parchme	nt <sup>.</sup>
Congratulations, Kimberly!	
Here's your official digital Diploma.	+1 (866) 245-8843 >
	Text Message • SMS Today 3:19 PM
Access your Diploma	Congratulations on your Graduation! Click here to view your SMCC Diploma! <u>https:// www.parchment.com/u/s/</u>

- 2. Click the link "<u>ACCESS YOUR DIPLOMA</u>" to open the link into a web browser. (*This can be completed on any mobile device or computer*! ③)
- 3. You will now be prompted to CREATE a password. (The username is your SMCC email address by default)

and start turr CREATE A PASSWORD	ENTER A PASSWORD ing your credential into opportunities TO ACCESS YOUR CREDENTIAL: % f in &	Email ;@smcc.edu Password ? Re-type Password
	Southwest Mississippi Community College summit, MS	By signing up you agree to the Parchment terms of use and privacy policy. SIGN UP

4. Click SIGN UP. You will then receive an email with a verification code that you must enter and choose SUBMIT. *Scroll down your sample diploma to complete the last step*! <sup>(2)</sup>



- 5. The last step is to ensure your MAILING ADDRESS is correct! <u>You have 72 hours to verify</u>; otherwise, it will mail your diploma within 10-15 business days to the address you provided to SMCC in your Access SW account.
- 6. You now have immediate access to your DIGITAL diploma to share on social media or potential employers!



