



### **Refund Policy:**

**Students who withdraw from college are refunded tuition and board (meal plan) on the following schedule:**

**Withdrawal during first full week of classes will receive a refund of 100%**

**Withdrawal during second week of classes will receive a refund of 75%**

**Withdrawal during third week of classes will receive a 50%**

**After the third week, no refund will be made.**

**No refund will be made for dorm room rent, out-of-state tuition, online, technology, or student services fees.**

**Students will not be able to officially withdraw until all fees are paid. When there are mitigating circumstances, an appeal of the refund policy may be made in writing to the Counselor's Office.**

**SUMMER / SHORT TERM / ACCELERATED COURSES: No refund after the first class meeting.**

**Course Materials (E-Books): The SMCC Course Materials (E-Book) charge includes electronic textbooks for most all SMCC courses. Some programs may have additional charges for some textbooks. The Course Materials (E-Books) charge is added to all student accounts and is refundable only during the first week of classes.**

**Technology Fee: The SMCC Technology Fee helps defray the cost of upgrading, replacing and repairing on-campus technology equipment and services. This fee is non-refundable.**

**Student Services Fee: The SMCC Student Services Fee helps defray the cost of increased security personnel, motor vehicle registration, transcripts of credit, student ID, yearbook, and cap and gown for graduation. This fee is non-refundable.**